

## Office of Admissions

6001 University Boulevard  
Moon Township, PA 15108-1189 USA  
**800-762-0097**

## APPLICATION GUIDELINES

Submit the non-refundable \$30 application fee with this application, or apply online for free at [www.rmu.edu](http://www.rmu.edu). If you apply during an on-campus interview or at one of our special events, we'll also waive the application fee.

To have standardized test scores sent directly to Robert Morris University, prospective students should use CEEB code 2769.

### First-time freshmen must submit the following:

- Official high school transcripts or a General Equivalency Diploma (GED) indicating successful completion of the program. Preference is given to students with a minimum 3.0 high school GPA.
- Official report of combined SAT or ACT scores. Preference is given to students who score a minimum combined SAT of 1000 (critical reading + math) or a composite ACT score of 22.

### Transfer students must submit the following:

- Official transcripts from all post-secondary institutions attended. A minimum 2.0 GPA is required.
- If you have earned fewer than 30 college credits, please submit your high school transcript or a General Equivalency Diploma (GED) indicating successful completion of the program.

### International students must submit the following additional information:

- SAT or ACT scores are not required for international students. If you have taken SAT or ACT tests, arrange to have the scores sent directly to Robert Morris University.
- Test of English as a Foreign Language (TOEFL) score is required if English is not the student's first language. Preference is given to undergraduate applicants with scores of 500 and above on the written test or 173 and above on the computer-based test.
- An Affidavit of Financial Support.
- For further assistance, please contact us by telephone at 800-762-0097 (within the continental U.S.) or (01) 412-397-2151 (international); by fax at (01) 412-397-2425; or by e-mail at [admissionsoffice@rmu.edu](mailto:admissionsoffice@rmu.edu).

**Adult Students:** If you have been out of high school for more than four years, you may be interested in the programs offered by our School of Adult and Continuing Education. For more information, call 412-397-6472 or e-mail [ace@rmu.edu](mailto:ace@rmu.edu).

## QUESTIONS?

Contact one of our admissions counselors. We're here to help!

**Robert Morris University accepts students on a rolling admission basis. As soon as all of your credentials arrive in our office, we process your application and notify you of your admission status. To begin the admission process, complete this application and return it with your \$30 application fee.**

## FINANCING YOUR EDUCATION

Nearly 90 percent of our full-time undergraduate students receive financial aid (scholarships, grants, loans or work-study jobs) from University-funded, federal and state programs.

We cannot promise that you will qualify for financial aid, but we will do our best to help you receive all the aid possible. In order to receive the maximum consideration for financial aid, be sure to file the Free Application for Federal Student Aid (FAFSA) in a timely manner. You should file your FAFSA by the deadline required by your state of residency (Pennsylvania's is May 1).

Robert Morris University is a Federal Family Education Loan (FFEL) institution. Loan information will be forwarded to you by the Financial Aid Office.

## TYPES OF AID

### Grants and Scholarships

These are sometimes called gift aid because you won't have to repay them or work to earn them. Scholarships and grants are awarded on the basis of certain criteria.

University scholarship ranges are as follows:

Range	QPA
\$500-\$6,000	2.5-2.99
\$1,500-\$8,000	3.0-3.49
\$2,000-\$9,500	3.5-3.99
\$2,500-\$10,000	4.0

### Educational Loans

These are a form of self-help that are subsidized by the federal government and carry lower interest rates than commercial loans. These loans must be repaid, generally after graduation or withdrawal from the University.

### Student Employment

The Federal College Work-Study Program is another form of self-help aid. Students at Robert Morris University who are awarded this aid are given the opportunity to interview for available positions on campus and work 15 to 20 hours per week.

## TYPES OF PAYMENT

Robert Morris University offers a variety of tuition payment options for your convenience. The University also accepts Visa, MasterCard and Discover credit cards. For details, call the Office of Student Financial Services at 412-397-2450.

## FINANCIAL AID DEADLINE:

# MAY 1

**LATE APPLICATIONS ARE PROCESSED ONLY IF EXCESS FUNDS ARE AVAILABLE.**

## TO APPLY FOR FINANCIAL AID, FOLLOW THESE INSTRUCTIONS:

- 1. Complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1. To file the FAFSA electronically, visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov). RMU's FAFSA code is #003359.**
- 2. A Student Aid Report (SAR) will be sent to you via e-mail 7 to 10 days after you have submitted your FAFSA. If you are required to make corrections, do so online. If no corrections are required and you are chosen for verification, please sign and complete the verification worksheet and return it with copies of your 1040(s) to the Robert Morris University Financial Aid Office. If no corrections are required and you are not chosen for verification, you should keep the SAR for your records.**
- 3. Robert Morris University participates in the Federal Family Education Loan (FFEL) program. If you want to apply for either a student loan or federal parent loan (PLUS), check "yes" next to the appropriate items on the FAFSA. If you intend to apply only for a loan, you must still submit a FAFSA.**

Please print or type. Detach and mail with a \$30 non-refundable fee to Office of Admissions.

## Office of Admissions

Robert Morris University  
6001 University Boulevard  
Moon Township, PA 15108-1189 USA

## PERSONAL

Gender:  Male  Female

Last Name  First  Middle Initial

Marital Status

If your records are listed under any other name, please indicate:

Street Address  City  State

County/Province  ZIP/Postal Code

Country (if not USA)

Home Phone  Fax

E-mail Address

Date of Birth  Social Security Number

United States Citizen?  Yes  No

If no, indicate country of citizenship and Visa status:

Do you live with your parents or guardian?  Yes  No If yes, please complete the following section.

Father/Guardian  Occupation

Place of Employment

Mother/Guardian  Occupation

Place of Employment

Parents' E-mail Address

Have any members of your immediate family graduated from Robert Morris University?  Yes  No

If yes, please indicate name(s) and relationship(s):

Father  Mother  Brother  Sister  Son  Daughter  Other

Name(s)

Are any members of your immediate family currently employed at Robert Morris University?  Yes  No

If yes, please indicate name(s) and relationship(s):

Father  Mother  Brother  Sister  Son  Daughter  Other

Name(s)

Are any members of your immediate family currently attending Robert Morris University?  Yes  No

If yes, please indicate name(s) and relationship(s):

Father  Mother  Brother  Sister  Son  Daughter  Other

Name(s)

## ACADEMIC

High School

Date of Graduation

Address

City

State  ZIP

High School Counselor

Phone Number

Extracurricular Activities

## TRANSFER STUDENTS

Request that transcripts be mailed directly to the Office of Admissions from the registrar of all colleges and universities you have attended. If you have earned fewer than 30 credits, please also submit your high school transcript.

## HIGH SCHOOL STUDENTS

What is your high school GPA?

Have you taken any of the following tests?

If yes, provide date taken and test score below.

Date  Total Score

PSAT

SAT  (critical reading + math)

ACT

ACT Plan

Do you plan to be retested?  Yes  No

If no, when do you plan to take the test?

Please be as accurate as possible in reporting this information as it will be used to pre-determine your scholarship eligibility.

How did you learn about RMU?

Advertising  Brochure/Mailing

Family/Friends

High School Visit/College Fair

Other

### \*For government reporting purposes, I self-identify my ethnicity and race to be:

Are you Hispanic/Latino?  Yes  No

Regardless of your answer above, choose one or more races:

- American Indian or Alaska Native  Black or African American  
 Asian  Native Hawaiian or Other Pacific Islander  
 White

List any colleges or post-secondary institutions you have attended or are currently attending with the most recent placed first. Failure to include any post-secondary education will result in denial of any transfer credits and possible dismissal from the University.

Name	Location	Dates Attended	Credits Earned	Degree

Have you ever been dismissed or suspended from a college or university?  Yes  No *If yes, why?*

If you have been out of high school or college for more than one semester, please write a brief statement indicating what you have been doing since you left school.

Have you ever been convicted of a felony?  Yes  No

## ENROLLMENT

### Term in which you wish to enroll:

Fall 20 \_\_\_\_\_  
 Spring 20 \_\_\_\_\_  
 Summer 20 \_\_\_\_\_

**Status:**  
 Full-Time  Day  
 Part-Time  Evening  
 Transient Student

**Housing:**  
 Commuter  
 Resident (*live on campus*)

## PROGRAMS OF STUDY

**Major**  
 Using the enclosed Program Code sheet, please select the code that corresponds to your desired program of study at RMU.

**Code** **Program Name**  
 \_\_\_\_\_

### Pre-Professional/Special Programs

Please indicate your interest in any of these optional programs below. You must also indicate a major above.

- Patriot Scholars University Honors Program  
*Open to students in any major. Fall start only. Students must have a minimum SAT score of 1200 and above (critical reading + math) and a high school GPA of 3.5 or higher.*
- Cooperative Education Program  
*Open only to accounting, computer information systems and manufacturing engineering majors. Fall start only. Priority consideration given to students with an SAT score of 1150 and above (critical reading + math) and a high school GPA of 3.5 or higher.*
- Pre-Law Advisory Program  
*Open to students in any major.*
- Pre-Medicine Program  
*Open to students in any major.*
- Integrated B.S.B.A./M.B.A. – Five-Year Program
- Integrated B.S.B.A./M.S. in Human Resource Management – Five-Year Program  
*Open only to business majors.*
- Integrated Bachelor’s/Master’s in Information Systems – Five-Year Program  
*Open to students in any major. Choose desired master’s degree:*
  - M.S. in Communications and Information Systems
  - M.S. in Competitive Intelligence Systems
  - M.S. in Information Security and Assurance
  - M.S. in Information Systems Management
  - M.S. in IT Project Management
  - M.S. in Internet Information Systems

I certify that the information supplied on this application is complete and accurate, including test scores and GPA. I understand that any misrepresentation will be deemed just cause for revocation of admission or scholarship eligibility, or dismissal from the University.

Signature \_\_\_\_\_ Date of Application \_\_\_\_\_  
 Month – Day – Year

Area students who do not qualify for admission to the University may be referred to local community colleges. In rank order, list all the colleges and universities, including Robert Morris University, to which you are applying. (This has no bearing on your admission.)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

*It is the policy of Robert Morris University to provide equal opportunity in all educational programs and activities, admission of students and conditions of employment for all qualified individuals regardless of race, color, sex, religion, age, disability, national origin and/or sexual preference.*

*Once admitted to Robert Morris University, the student gives the University exclusive rights to photos taken for publicity purposes during class, at class-related functions, on campus and at Robert Morris University activities and events.*

## PROGRAM CODES

Code	Program Name	Code	Program Name
1010	Accounting (B.S.B.A.)		<i>Elementary Education (please select area of study)</i>
1020	Actuarial Science (B.S.)	1100	<i>Early Childhood Ed (K-4) (B.S.)</i>
1030	Applied Mathematics (B.A.)	1101	<i>Early Childhood Ed (K-4) &amp; Special Education (B.S.)</i>
1045	Applied Psychology (B.S.)	1120	<i>Mid Level Ed (4-8) (B.S.)</i>
1047	Applied Psychology Online (B.S.) <i>(requires a transfer of 60 credits minimum)</i>	1121	<i>Mid Level Ed (4-8) &amp; Special Education (B.S.)</i>
1046	Biology (B.S.)		
1047	Biology/Pre-Med (B.S.)	1145	Engineering – Biomedical (B.S.)
1520	Business, Computer and Information Technology Education (B.S.)	1150	Engineering – Industrial (B.S.)
1050	Communication – Advertising (B.A.)	1160	Engineering – Manufacturing (B.S.)
1051	Communication – Applied Journalism (B.A.)	1165	Engineering – Mechanical (B.S.)
1052	Communication – Communication Studies (B.A.)	1170	Engineering – Software (B.S.)
1054	Communication – Corporate Communication (B.A.)	1190	English (B.A.)
1056	Communication – Public Relations (B.A.)	1200	Environmental Science (B.A.)
1058	Communication – Theatre (B.A.)	1210	Environmental Science (B.S.)
1060	Competitive Intelligence Systems (B.S.)	1220	Finance (B.S.B.A.)
1070	Computer and Information Systems (B.S.)	1041	Financial Mathematics (B.A.)
1071	Computer and Info Systems-Adult Program (B.S.)	1230	Health Services Administration (B.S.)
1090	Economics (B.S.B.A.)	1260	Hospitality and Tourism Management (B.S.B.A.)
		1280	Information Sciences (B.S.)
		1390	Management (B.S.B.A.)
		1400	Marketing (B.S.B.A.)
		1420	Media Arts – Graphic Design (B.A.)
<i>Education, Secondary (please select area of study)</i>		1430	Media Arts – Graphic Design (B.F.A.)
1501	<i>Applied Mathematics (B.S.)</i>	1435	Media Arts – Photography (B.A.)
1511	<i>Biology (B.S.)</i>	1437	Media Arts – Photography (B.F.A.)
1520	<i>Business, Computer and Information Technology (B.S.)</i>	1440	Media Arts – TV/Video Production (B.A.)
1530	<i>Social Studies (B.A.)</i>	1450	Media Arts – TV/Video Production (B.F.A.)
1540	<i>Communication (B.A.)</i>	1460	Media Arts – Web Design (B.A.)
1550	<i>English (B.A.)</i>	1470	Media Arts – Web Design (B.F.A.)

*(over)*

**Code Program Name**

1475 Nuclear Medicine Technology (B.S.)  
1490 Nursing – Second Degree (B.S.N.)  
*(requires prior baccalaureate degree)*  
1500 Nursing – Traditional (B.S.N.)  
1480 Organizational Studies (B.S.)  
1490 Professional Communication & Information  
Systems (B.S.)  
1560 Social Science (B.A.)  
1565 Social Science (B.S.)  
1570 Sport Management (B.S.B.A.)  
1600 Undecided  
1610 Undeclared Business